

Randy Sheldon
500 Country Meadows Drive
Comstock Park, MI 49321
phone: 616-485-2109 (cell)
email: randy@randallbriggs.com

Objective:

To support and develop intuitive and creative databases, and discovering new possibilities for future development.

Technical Skills:

- **Database:**
 - Access 2003/2000/97
 - Includes design of tables, views, forms, reports, macros and modules.
 - Module design includes Windows API calls, ODBC calls to SQL Server and MS Office Object based programming
 - ODBC data links and ADP file development for use with SQL Server.
 - SQL Server 2005/2000
 - Includes design of tables, indexes, views, stored procedures, functions, triggers, User-Defined types, defaults, Jobs
 - Security management
 - Data import/conversion from other platforms
 - Install/Maintain/Develop reports for SQL Reporting Services (SSRS) 2005.
 - Develop/maintain automated backup routine
- **Languages:** VBA, VB, SQL, TSQL
- **Network Administration:** Windows 2003/2000 Server, Exchange 2003/2000, Active directory
- **Report Development:** Access 2003/2000/97, Crystal Reports, SQL Server Reporting Services (SSRS)
- **Operating Systems:** Microsoft Windows XP/2000/NT, Macintosh
- **Windows Applications:** MS Office 2003/XP/2000/97 (Word, Excel, Access, PowerPoint, Outlook, FrontPage), Terminal Services, Visual Studio .NET
- **Hardware Support:** comfortable with component replacement in variety of desktops, laptops, printers and servers.
- **Troubleshooting:** Whether software or hardware based, I have a very logical and efficient approach to troubleshooting.

Professional Experience:

- **Manufacturers Supply Company, Hudsonville, MI** **October 2007 – present**
IT Manager
 - Manage IT staff. Keep staff organized and focused. Respond to end-user requests for customizations and development. Prioritized department activities.
 - Oversee all network functionality, including remote access, terminal services, Active-directory management and security.
 - Design and implement new Data Center for new facility under construction. Includes planning new servers, electrical service, racking, security, HVAC, fire-suppression, switching, backups, new SAN and implementing MS Exchange Server 2007.
 - Manage MS Dynamics SL MRP system, including customization and reporting. Based on SQL Server 2000 and SQL Server 2005. Includes routine maintenance through TSQL statements on SQL Server.
 - Implement Gulfstream Barcode Gateway; an add-on component for the Dynamics SL application that supports bar-code scanning and streamlines warehouse activities and improves reliability and speed.
 - Install/Configure/Manage SQL Server 2005 development and Reporting Services

- Salaried: \$70,000 year
- **National Heritage Academies, Kentwood, MI** **June 2007 – October 2007**
SQL Server /Crystal Reports Report developer. Contracted through TEK Systems
 - Using SQL 2000/2005 to create stored procedures used to populate reports formatted with Crystal Reports 10.
 - Stored procedures include the uses of temporary tables, cursors and nested queries.
 - Contract position: \$36 / hour
- **Paulstra CRC, Grand Rapids, MI** **April 1998 – June 2007**
Sr. Database Administrator
 - Developed over one dozen Microsoft Access/SQL Server 2005 applications, from concept to launch, to meet the demands of the Paulstra business model. All applications were secure to specific individuals and available across the entire network.
 - Each application included table design, index planning/building, query writing, GUI design, dynamic/filter based reporting and email integration.
 - VBA Code was written in the GUI designed in Access, and TSQL located on SQL Server 2005/2000.
 - Installation of SQL Server 2000 and 2005, in addition to live-data migration from 2000 to 2005.
 - SQL Server development included table design, index management, view Design, stored procedure and function design (TSQL), triggers, backup-strategy, ODBC accessibility, security, creating and scheduling jobs
 - Webpage Design using Microsoft FrontPage 2002/2000.
 - Was responsible for day to day support of over 300 users located in Grand Rapids, Cadillac and Novi. Included hardware and software support, on-location and remote troubleshooting.
 - Salaried: \$71,000 per year
- **Meijer, Walker, MI (contract assignment)** **June 1998 – March 1999**
Application Developer
 - Worked with Meijer staff re-writing legacy applications to be Y2K compliant.
 - Work was completed using MS Access 97 and Visual Basic 6.
- **Yamaha Corporation of America, Kentwood, MI** **January 1994 – July 1997**
Artist Relations Manager
 - Organized and arranged Yamaha artist activities and kept track of promotional activities involving Yamaha artists.
 - Worked with marketing and product development departments to pair well-known artists with new/re-issued products.

Education:

- **SUNY Potsdam, Crane School of Music, Potsdam NY**
BA:Music 1993
 Other areas of interest include electronic composition and mathematics.
- **Grand Valley State University, Allendale MI**
Spring 1993; Coursework included Visual Basic
 General design/usage class.

- **Oracle University, Troy MI**
October 2003
Introduction to PL/SQL for Oracle

Personal Traits:

- Very focused, goal driven and dedicated.
- Works well independently or within groups
- Excellent communication skills; written and spoken
- Very agreeable and able to make the most of any situation
- Creative and imaginative
- Passion for solving problems
- Professional, trustworthy and reliable
- Good sense of humor